



# My Today Page

Help Documentation

## My Today Page

Upon logging in to SmarterMail for the first time, the My Today Page will load. This page provides is divided into five sections and gives users an at-a-glance view of their account. Note: Although the My Today Page is the default page upon login, users can configure SmarterMail to load their inbox upon login instead. For more information, please refer to [Account Settings](#) .

- **Calendar** - Lists upcoming meetings and events, by day and time, for the current week. See the [Calendars overview](#) for more information.
- **Unread Messages** - Lists the number of unread messages in your inbox and in your drafts and junk e-mail folders. Seeing the number of items in your junk e-mail folders can help with any potential disk space issues. For example, if you are closing in on a disk space limit and have a lot of messages in your junk e-mail folder, clearing out those messages may recover some disk space for your mailbox.
- **Disk Space Limits** - Lists the amount of available disk space and the amount of space currently being used. These are set by the domain administrator. Therefore, if you notice that you are nearing a limit, contact your domain administrator for more information on how to recover some disk space.
- **Tasks** - Lists any unfinished tasks you may have. See the [Tasks overview](#) for more information.
- **Latest RSS Items** - Lists the most recent updates to the RSS feeds to which you are subscribed. See the [RSS Feeds overview](#) for more information.