



System Administrators

Help Documentation

System Administrators

SmarterMail allows a single installation to have multiple system administrator logins, each with their own unique login and password. To view a list of system administrator accounts, click the settings icon and click System Administrators in the navigation pane. A list of users with system administrator access will load in the content pane and the following options will be available in the content pane toolbar:

- New - Creates a new system administrator account.
- Edit - Edits the selected system administrator account.
- Delete - Permanently deletes the selected system administrator account(s).

Creating New System Administrators

To create a new system administrator account, click New in the content pane toolbar. The system administrator settings will load in a popup window and the following tabs will be available:

Options

Use this tab to specify the following settings:

- Username - The identifier used to login to SmarterMail.
- New Password - The password used to login to Smartermail.
- Confirm Password - Re-type the password used to login to Smartermail.
- Description - A brief description of the administrator. For example, "for support department".
- Enable login access by IP address - Select this option to only allow system administrators to login from certain IP addresses.
- Enable Password Retrieval via API - Select this option to allow secondary system administrators the ability to retrieve user passwords via Web Services.

Login Access

Use this tab to specify the IP address or IP range from which system administrators can login to SmarterMail. Note: This tab is only accessible if the option to enable login access by IP address was selected in the Options tab.